**Nomination for Board of Directors**

This form is to be used for the nomination of eligible individuals for the position of Board Director.

**Current Board of Director Vacancies**

Last year, Family Enterprise Xchange (hereinafter referred to as Family Enterprise Canada[[1]](#footnote-1)) elected and welcomed six new Board Directors. These Directors were successfully onboarded over the Fall months and have been collaborating and contributing to the organization in various ways since elected. This year, the Board is looking to onboard two additional Board Directors. Thus, we are excited to issue this “**Call for Nominations**” for new Board Directors to be elected at the September 14th Annual General Meeting (AGM).

This year’s Board vacancies come as two of our long-serving Directors have put forward their resignation. The Governance and Nominating Committee is mindful of its responsibility to maintain appropriate balance in the representation of business families and of Family Enterprise Advisors (FEAs) on the Board. Therefore, considering the current composition of the Board, the Committee is particularly interested in attracting business family member nominations this year. In addition, the Committee is specifically looking for Directors who have skills and expertise in any of the following areas:

* Community and member development and growth.
* Fundraising / fund development
* Strategic planning / business development
* Digital programming / online engagement
* Academic and research expertise / data utilization and government relations
* Next generation engagement

The Governance and Nominating Committee is committed to review all nominations received, and select candidates based on the Board’s skills and experience matrix while considering diversity, equity, and inclusion.

**General Eligibility and Requirements**

*Application Criteria*

* + - Candidates for the Board should be a current Family Enterprise Canada business family member or FEA member in good standing.
		- Candidates for the Board are expected to have a strong personal commitment to, or engagement in the business family community in Canada.
		- Candidates for the Board who are not a family business member and are not FEA designates must become a member and be willing to take, in part or in full, the FEA Program.
		- Family Enterprise Canada remains a growing organization, early in its development. Therefore, Board members who can roll up their sleeves and help get things done will be impactful.

*Time Commitment*

* + - Members of the Board are expected to sit on the Board for a three (3) year term and may be eligible to serve a second term.
		- Members of the Board are expected to participate in Board meetings, where in-person Board meetings occur 4 - 6 times per year, and Board and Committee video and conference calls occur based on workload.
		- Members of the Board are expected to work and to sit on at least one of the Board Committees.
		- Members of the Board are encouraged to attend annual business events such as Symposium and Family Enterprise Award of the Year.

*Remuneration*

* + - Members of the Board receive no remuneration but may request travel cost reimbursement.

**Nomination Process and Submission Instructions**

Approval of Slate of Directors

**August 10**

Elections at the

AGM

**September 14**

Nominations

Open

**June 15**

Nominations

Close

**July 14**

Short List Candidates’ Interviews

**July 22 to August 5**

The nomination form must be completed and received by Family Enterprise Canada head office no later than **Wednesday, July 14, 2021, 12:00 PM (noon) ET**.

Candidates may submit this form to the attention of the Governance and Nominating Committee Chair, by mail to:

**690 Dorval Drive, Suite 135**

**Oakville, Ontario L6K 3W7**

OR by email as a PDF attachment to: AGM@familyenterprise.ca

**Family Enterprise Canada will confirm receipt of delivery within the next business day of submission.**

**Nomination Form**

I, First and Last Name herby nominate myself or First and Last Name of nominee for a position on the Board of Directors of Family Enterprise Canada for the term commencing in 2021.

Nominator’s Signature: Date: Click or tap to enter a date.

I, First and Last Name agree to stand for election to the Board of Directors of Family Enterprise Canada and, if elected, I am prepared to devote the time and energy required of me to promote the best interests of the organization.

Nominee’s Signature: Date: Click or tap to enter a date.

**Nominee Contact Information**

Name of Nominee: First and Last Name

Mailing Address: Street address, Suite/Apt. number, City, Province, Postal Code

Cellphone Number: 000-000-0000

Email: Enter email address here.

**If you are a current member of Family Enterprise Canada, please specify membership category:**

Enter membership category here.

**List of Required Documents**

Eligible Board candidates must provide the following documents to the Governance and Nominating Committee:

* Nomination Form
	+ - Candidate’s Written Statement

*All candidates must provide a brief one-page statement of why he/she would like to serve on the Family Enterprise Canada Board of Directors, and how they will contribute.*

* + - Curriculum vitae or resumé
		- Reference letters are acceptable but not a requirement

**Withdrawal of a Nomination**

Any nominee may request the withdrawal of his or her nomination no later than ten (10) days before the AGM.

**Office use only | Form and documents received by:**  Enter Name  **Date:** Click or tap to enter date.

1. Family Enterprise Canada (FEC) is a registered business name of Family Enterprise Xchange (FEX) and will not replace the legal corporate name until a name change resolution is approved by members at the September 14th Annual General Meeting. [↑](#footnote-ref-1)