**Nomination for Board of Directors**

This form is to be used for the nomination of eligible individuals for the position of Board Director.

# Board of Director Vacancies

Family Enterprise Canada is excited to issue this “**Call for Nominations**” for new Board Directors to be elected at the June 19, 2024 Annual General Meeting (AGM).

The Governance and Nominating Committee will review all nominations received, and select candidates based on the Board’s skills and experience matrix while considering diversity, equity and inclusion. We are mindful of our responsibility to maintain appropriate balance in the representation of our Family membership and FEA membership communities on the Board..

The Committee has identified the following areas of focus:

* Community building and engagement
* Marketing, communications and public relations
* Financial expertise
* ESG

# General Eligibility and Requirements

*Application Criteria*

* + Candidates for the Board must be current members in good standing.
  + Candidates for the Board are expected to have a strong personal commitment to, or engagement in the business family community in Canada.
  + Family Enterprise Canada is a community in growth mode. Our Board members are engaged and have a high level of commitment.

*Time Commitment*

* + Members of the Board are expected to sit on the Board for a three (3) year term and may be eligible to serve a second term.
  + Members of the Board are expected to participate in Board meetings, 4 - 6 times per year (a combination of in-person and virtual), and Committee video and conference calls quarterly or as required.
  + Members of the Board are expected to be engaged with at least one Board Committee.
  + Members of the Board are Ambassadors of FEC and encouraged to attend annual community events such as Symposium and Families Summit of Minds.

*Remuneration*

* + Members of the Board receive no remuneration but may request travel cost reimbursement.

# Nomination Process and Submission Instructions

Nominations

Open

**January 18**

Nominations

Close

**February 20**

Candidate Interviews

**April 1 - 19**

Approval of Slate of Directors

**May 20**

Elections at the AGM

**June 19**

The nomination form must be completed and received by Family Enterprise Canada head office no later than **February 20, 2024 at 3:00 PM ET**.

Candidates may submit this form by mail to:

# Family Enterprise Canada

# Attn: Governance and Nominating Committee Chair

# 700 Dorval Drive, Suite 715

# Oakville, Ontario L6K 3V3

or by email as a PDF attachment to: [**AGM@familyenterprise.ca**](mailto:AGM@familyenterprise.ca)



**Nomination Form**

I, First and Last Name hereby nominate myself or First and Last Name of nominee for a position on the Board of Directors of Family Enterprise Canada for the term commencing in 2024.

Nominator’s Signature: Date: Click or tap to enter a date.

I, First and Last Name agree to stand for election to the Board of Directors of Family Enterprise Canada and, if elected, I am prepared to devote the time and energy required of me to promote the best interests of the organization.

Nominee’s Signature: Date: Click or tap to enter a date.

# Nominee Contact Information

Name of Nominee: First and Last Name

Mailing Address: Street address, Suite/Apt. number, City, Province, Postal Code  
Cellphone Number: 000-000-0000

Email: Enter email address here.

**If you are a current member of Family Enterprise Canada, please specify membership category:**

Enter membership category here.

# List of Required Documents

Eligible Board candidates must provide the following documents to the Governance and Nominating Committee:

* + Nomination Form
  + Candidate’s Written Statement

*All candidates must provide a brief one-page statement of why he/she would like to serve on the Family Enterprise Canada Board of Directors, and how they will contribute.*

* + Curriculum vitaeor resumé
  + Reference letters are acceptable but not a requirement

# Withdrawal of a Nomination

Any nominee may request the withdrawal of his or her nomination no later than ten (10) days before the AGM.

**Office use only | Form and documents received by:**  Enter Name **Date:** Click or tap to enter date.